

## Video Production Costs

**Client:**

XXXXXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXXXXX

**Date:**

XXXXXXXXXX

**Costs Breakdown\***

3 days shooting @ £XXX per crew - per day	£XXXX
5 days editing @ £XXX per day	£XXXX
1 day Graphic and Rostrum Work @ £XXX per day	£XXXX
6 days script & storyboard preparation @ £XXX per day	£XXXX
1' 30" of Library Footage	£XXXX
Tape Stock	£XXXX
Voice-Over	£XXXX
Music Score	£XXXX
100 x DVD copies	£XXXX
<b>Total Estimated Budget</b>	<b><u>£XXXXXX</u></b>

**\*Plus expenses at cost for overnight and travel**

**Timescale**

The video to be completed on or before XXXX - subject to availability of crews and the facilities offered by the client.

**Payment Terms**

One third payable on acceptance of script. Second third payable on acceptance of storyboard and shooting script. Final third payable on acceptance of finished video.

**Copyright**

The copyright of the material used in the final video will pass on to XXXXX on payment of the final invoice. All other material acquired but not used in the finished programme will remain the copyright of Kevin Cook.

**Signed on behalf of XXXXX**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

*This proposal is valid for 21 days from date above.*

E&OE